



Executive Committee Meeting Minutes

Date: 3/14/2023	Time: 6:00 P.M.	Location: Fellowship Hall and Zoom
Attendees: Pastor Paul, Paul S., Julie M., Peg S., Jennifer S., Connie, Kelly		
Absent:		
Call To Order: 6:00 P.M.		
Approval of Previous Meeting Minutes:		

Action Item	Who	Status	Expected Completion date
Look at Worship Music and Arts and what is within its scope. Where does technology fall? Should technology be part of Worship Music and Arts.	Julie M	In progress	March 31, 2023
Add By-Laws to Executive Council's April Agenda for discussion	Paul		April 11, 2023
Follow-up with Winnie to see if a list of volunteers can be gathered for Ministry and Servant Song.	Pastor Paul, Paul S		
Jennifer to create a spreadsheet which will contain the action items from the 2022 Audit Committee Report.	Jennifer		TBD

Devotions

Devotions were led by Julie Maes.

Connie made a motion to approve the Executive Council minutes for February 2023. Julie seconded the motion and all approved.

Audit Report

The Audit Report was distributed to the Executive Council for review. Jennifer will create an excel spreadsheet which contains the action items from the 2022 Audit Committee Report.

Music Minister Update and Request

- A request was made by Kyung to add a part-time position to help with the Music Ministry Area. His request is for on average 10 hours a week for 6-10 months.
- Jane Callister-Wittiker is willing to step up and provide leadership in this area and be a support person for Kyung.
- After this summer, it will be clearer as to what is needed for Servant Song.
- It was decided to reach out to Winnie and ask her to see if she can come up with a list of volunteers.

Financial Matters

Jennifer and Connie presented the financial, attendance and giving information.

Immanuel Lutheran Church February 2023 Financial Summary

	Year to Date					Progress to Budget		
	Prior Year	Budget	Actual	Variance	% Var	YTD Giving / Expense	Annual Budget	% Budget YTD
Giving	\$ 228,824	\$ 199,833	\$ 234,583	\$ 34,750		\$ 234,583	\$ 1,199,000	
Misc. Income	\$ 1,565	\$ 10,000	\$ 2,911	\$ (7,089)		\$ 2,911	\$ 60,000	
Total	\$ 230,389	\$ 209,833	\$ 237,494	\$ 27,660	13.2%	\$ 237,494	\$ 1,259,000	18.86%
Benevolence - ELCA (9%)	\$ 20,594	\$ 17,985	\$ 21,112	\$ 3,127		\$ 21,112	\$ 107,910	
Benevolence - Other (8%)	\$ 18,306	\$ 15,987	\$ 18,767	\$ 2,780		\$ 18,767	\$ 95,920	
Church Expenses	\$ 158,246	\$ 170,211	\$ 166,032	\$ (4,179)	-2.5%	\$ 166,032	\$ 1,021,266	16.26%
Program Expenses	\$ 9,493	\$ 9,138	\$ 12,435	\$ 3,297	36.1%	\$ 12,435	\$ 54,824	22.68%
Total Expenses	\$ 206,640	\$ 213,320	\$ 218,346	\$ 5,025	2.4%	\$ 218,346	\$ 1,279,920	17.06%
Giving less Expenses	\$ 6,188	\$ (3,487)	\$ 19,148	\$ 22,635		\$ 19,148	\$ (20,920)	

General Fund Balance Prior Month This Month Inc / (Dec)
 \$ 743,846 \$ 801,491 \$ 57,645

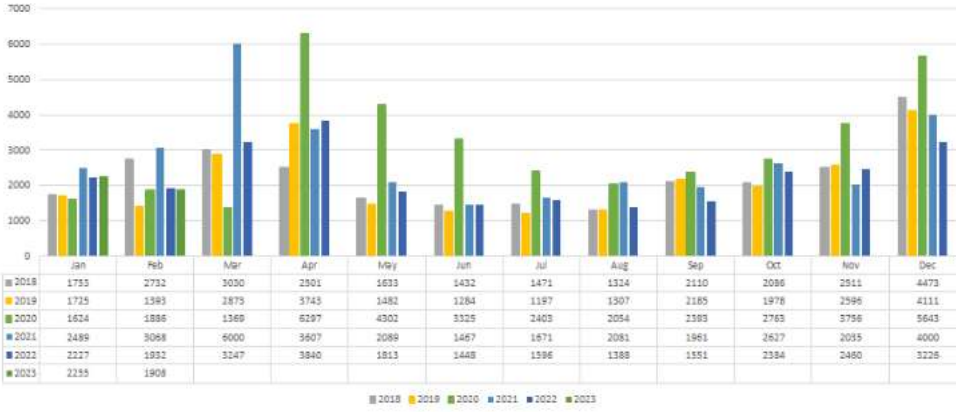
Raise the Roof

Year	Month	Received	Total campaign Receipts	% of Pledged
2023	Jan	\$ 12,461	\$ 172,354	40%
2023	Feb	\$ 13,342	\$ 185,696	43%

Highlights

- * Income exceeds expenses by \$18.7K for the month and \$19.1K for the YTD
- * Church (property) expenses were higher this month due to our annual insurance premium (approx \$11K) being paid this month
- * Church (personnel) expenses were \$6.2K favorable due to open Assoc Pastor role - budget is straight lined
- * Monthly budget splits for Income and Expenses remain under review - system automatically straight lines annual budget unless we over-rid

**Immanuel Lutheran Church
Monthly Attendance Comparison**

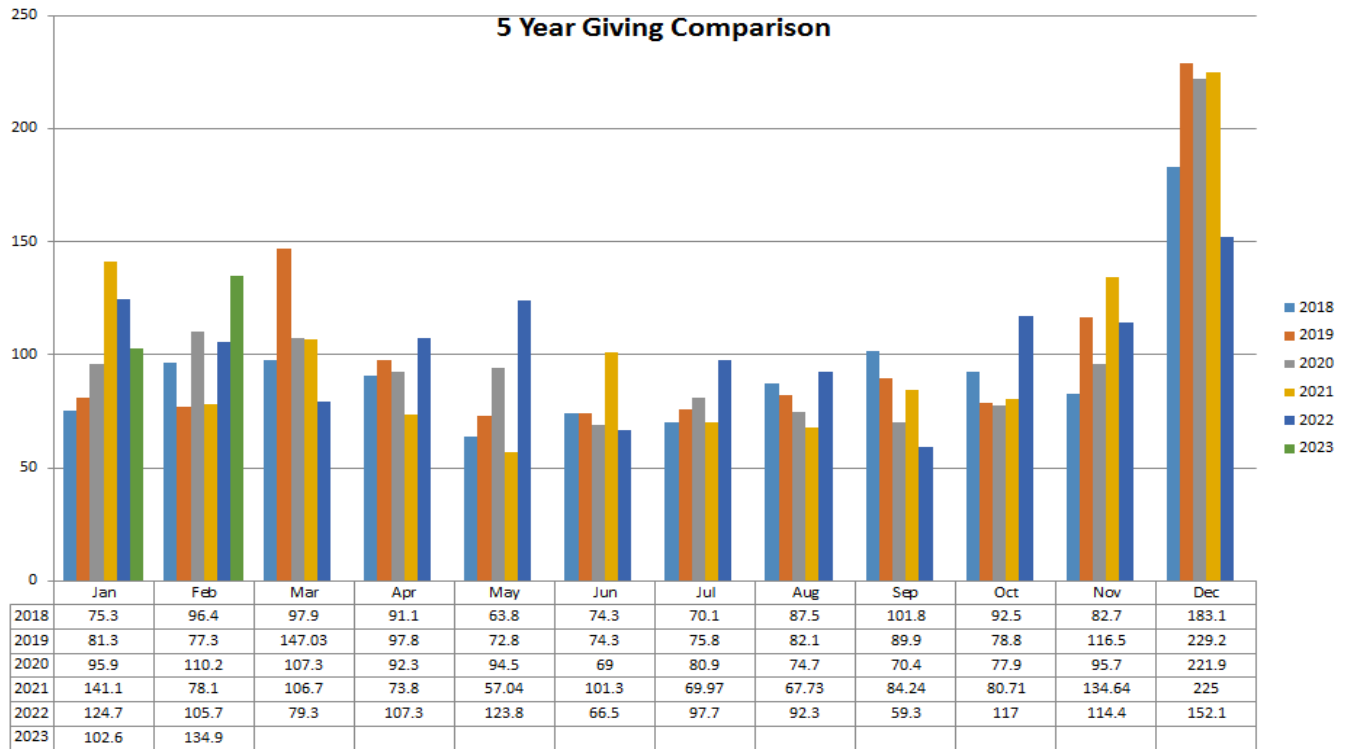


In Person Worship Trend
 August 2022 - 59% In Person
 September - 68% In Person (Tent Meeting)
 October - 61% In Person (Confirmation)
 November - 66% In Person (Thanksgiving Service)
 December - 70% In Person (Christmas Services)
 January 2023 - 56% In Person
 February - 60% In Person

**Immanuel Lutheran Church
Year-to-Date Attendance Comparison**



5 Year Giving Comparison



YTD Actual **YTD Budget** **% Favorable**
 \$237.5 \$209.8 13%

Endowment Fund

- Connie and Kelly presented information regarding Immanuel Lutheran's Endowment Fund.
- Kelly and Connie will continue to work with Thrivent to better understand the history of this Endowment Fund, i.e. when the Endowment was opened, etc.

Pastoral Update

- 1 funeral and 1 baptism
- No weddings

Housing Allowance

- A recommendation was brought to offer Deacon Savannah a portion of her current salary as a housing allowance.
- Discussion: As ordained clergy of the ELCA, Savannah is now a 1099 contractor and her tax consultant recommended she get more information. Currently this benefit is offered to ordained pastors. After consultation with Roster & Call Office at the Minneapolis Area Synod, it was determined that we are free to offer this benefit and Savannah would be eligible.
- The motion was made by Connie to offer Deacon Savannah a housing allowance beginning with the March 31, 2023 payroll. It was seconded by Jennifer.

The Executive Council adjourned with prayer.