



Executive Committee Meeting Minutes

Date: 9/12/2023	Time: 6:00 P.M.	Location: Fellowship Hall and Zoom
Attendees: Paul S., Julie, Jennifer, Connie, Kelly, Pastor Paul		
Absent: Peggy		
Call To Order: 6:06 P.M.		
Approval of Previous Meeting Minutes: See below		

Action Item	Who	Status	Expected Completion date
Follow-up with Winnie to see if a list of volunteers can be gathered for Ministry and Servant Song.	Pastor Paul, Paul S		
Julie to contact Bev Lohs re: Strategy	Julie		
Julie to work with Mary Kay to ensure the committee job descriptions are aligned with by-laws.	Julie	In progress - Sent out to Council members; to be discussed at Council meeting	September 2023
Contact Mark regarding spend vs anticipated spend in relation to Raise the Roof	Julie	Complete	September 2023
Schedule a meeting to discuss the allocation of the \$10,000 donor gift.	Julie	Not required – Kelly has been in contact with the donor	September 2023
Contact audit committee to review previous audit items.	Connie	Complete	September 2023

Julie made a motion to approve the Executive Council minutes for August 2023. Jennifer seconded the motion and all approved.

Devotions

Devotions were led by Paul S.

Financial Matters

Jennifer and Connie presented the financial, attendance and giving information.

**Immanuel Lutheran Church
August 2023
Financial Summary**

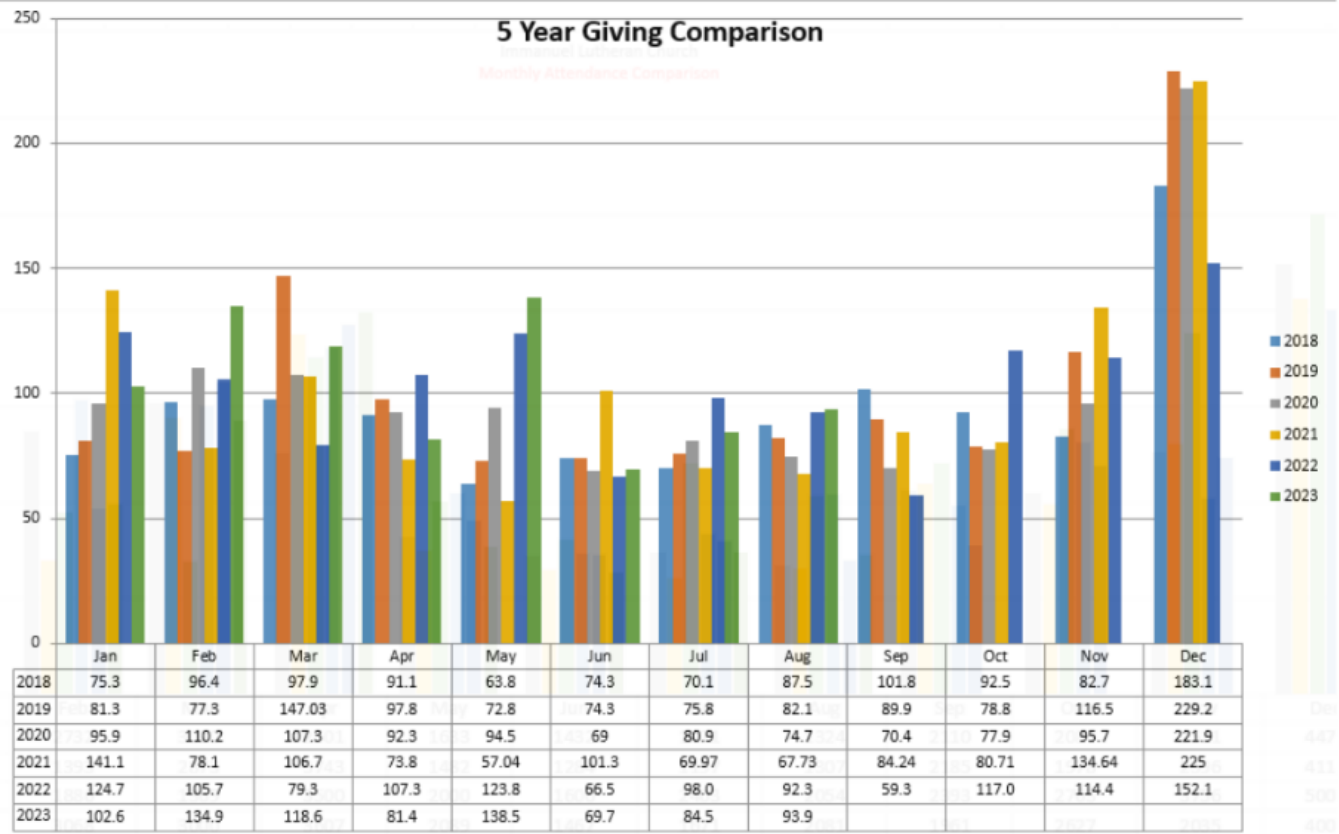
	Current Month					Year to Date					Progress to Budget		
	Prior Year	Budget	Actual	Variance	% Var	Prior Year	Budget	Actual	Variance	% Var	YTD Giving / Expense	Annual Budget	% Budget
Giving	\$ 91,216	\$ 99,917	\$ 94,692	\$ (5,224)		\$736,502	\$ 799,333	\$ 759,560	\$ (39,773)		\$ 759,560	\$ 1,199,000	
Misc. Income	\$ 1,109	\$ 5,000	\$ (841)	\$ (5,841)		\$ 61,133	\$ 40,000	\$ 64,613	\$ 24,613		\$ 64,613	\$ 60,000	
Total Recurring Income	\$ 92,325	\$ 104,917	\$ 93,851	\$ (11,065)	-10.5%	\$797,635	\$ 839,333	\$ 824,173	\$ (15,160)	-1.8%	\$ 824,173	\$ 1,259,000	65.46%
Benevolence - ELCA (9%)	\$ 8,209	\$ 8,993	\$ 8,522	\$ (470)		\$ 66,285	\$ 71,940	\$ 68,360	\$ (3,580)		\$ 68,360	\$ 107,910	
Benevolence - Other (8%)	\$ 7,297	\$ 7,993	\$ 7,575	\$ (418)		\$ 58,920	\$ 63,947	\$ 60,765	\$ (3,182)		\$ 60,765	\$ 95,920	
Church Expenses	\$ 93,295	\$ 85,105	\$ 83,128	\$ (1,978)	-2.3%	\$602,812	\$ 680,844	\$ 633,060	\$ (47,785)	-7.0%	\$ 633,060	\$ 1,021,266	61.99%
Program Expenses	\$ 4,806	\$ 4,552	\$ 5,631	\$ 1,079	23.7%	\$ 30,954	\$ 36,416	\$ 33,225	\$ (3,191)	-8.8%	\$ 33,225	\$ 54,824	60.60%
Total Recurring Expenses	\$ 113,608	\$ 106,643	\$ 104,856	\$ (1,787)	-1.7%	\$758,971	\$ 853,147	\$ 795,410	\$ (57,737)	-6.8%	\$ 795,410	\$ 1,279,920	62.15%
Recurring:													
Giving less Expenses	\$ (16,721)	\$ (1,727)	\$ (11,005)	\$ (9,278)		\$ 38,664	\$ (13,814)	\$ 28,763	\$ 42,577		\$ 28,763	\$ (20,920)	

% of year elapsed 67%

General Fund Balance	Prior Month	This Month	Inc / (Dec)
	\$ 723,202	\$ 737,493	\$ 14,291

Highlights

- * Giving for August was in line with last year. YTD giving remains ahead of last year.
- * Church expenses will be higher for the rest of the year due to open positions being filled.
- * Journal Entry impacting Misc Income Line - A correction to insure we properly account for church credit card expenses.



2023 YTD	2023 YTD	2022 YTD
Actual	Budget	Actual
\$824.2	\$839.3	\$797.6
1.8% behind budget		3.3% ahead of last year

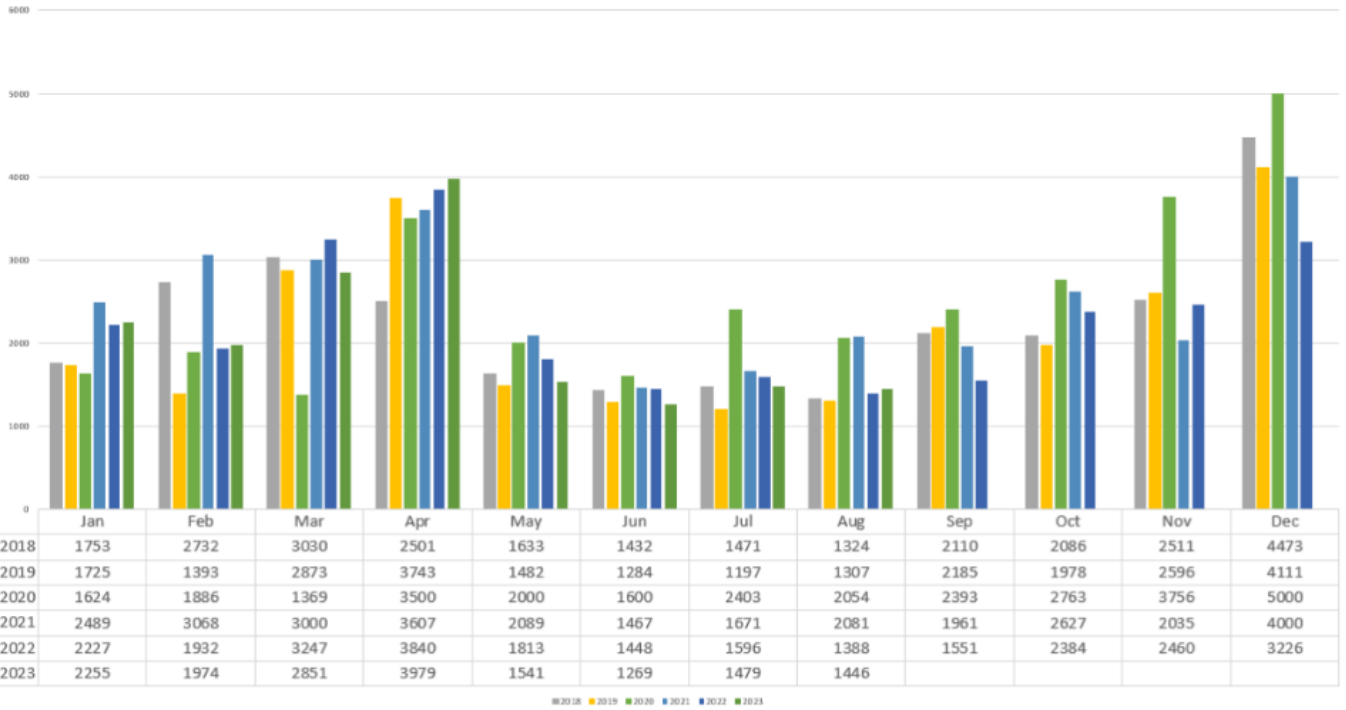
Raise the Roof Campaign Tracking

April 2022 - April 2025

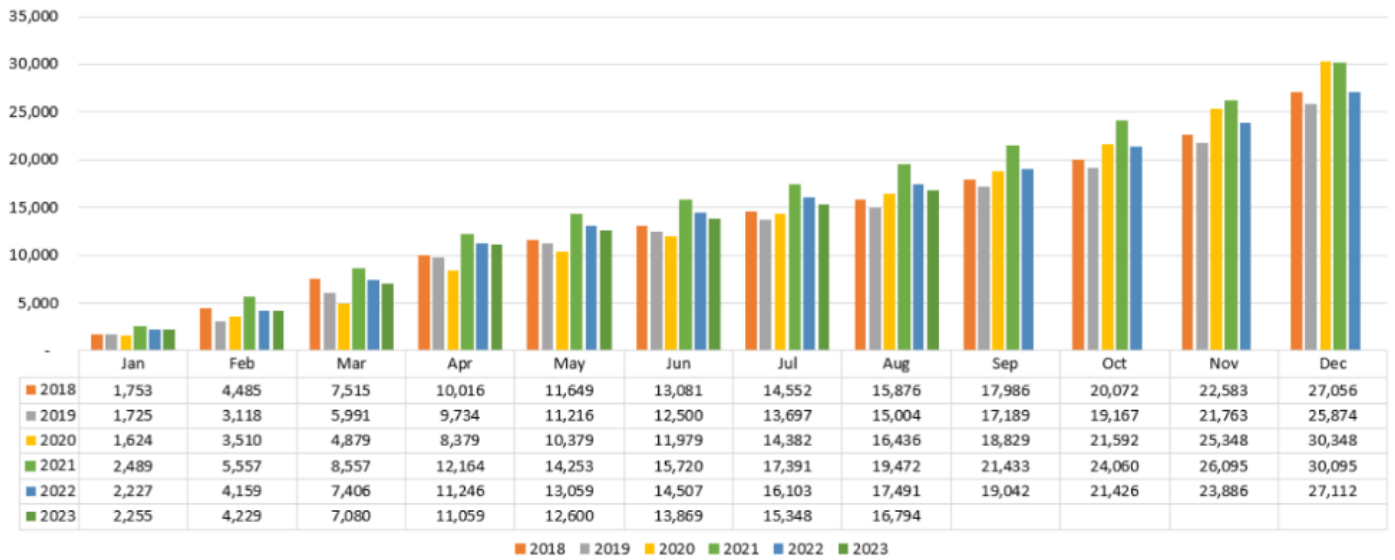
3 Year Pledge TOTAL: \$ 421,214

Year	Month	Received	Total	Actual %	Expected %
2022	Apr	\$ 11,998	\$ 11,998	3%	2.78%
2022	May	\$ 22,030	\$ 34,028	8%	6%
2022	June	\$ 50,788	\$ 84,815	20%	8%
2022	July	\$ 14,044	\$ 98,859	23%	11%
2022	Aug	\$ 8,530	\$ 107,389	25%	14%
2022	Sept	\$ 12,384	\$ 119,773	28%	17%
2022	Oct	\$ 13,013	\$ 132,786	32%	19%
2022	Nov	\$ 9,893	\$ 142,679	34%	22%
2022	Dec	\$ 17,214	\$ 159,893	38%	25%
2023	Jan	\$ 12,461	\$ 172,354	41%	28%
2023	Feb	\$ 13,342	\$ 185,696	44%	31%
2023	Mar	\$ 12,876	\$ 198,572	47%	33%
2023	Apr	\$ 7,802	\$ 206,374	49%	36%
2023	May	\$ 7,825	\$ 214,199	51%	39%
2023	June	\$ 9,619	\$ 223,818	53%	42%
2023	July	\$ 6,969	\$ 230,787	55%	44%
2023	Aug	\$ 12,338	\$ 243,125	58%	47%

Immanuel Lutheran Church
Monthly Attendance Comparison



Immanuel Lutheran Church
Year-to-Date Attendance Comparison



In Person Worship Trend	Notes:
August 2022 - 59% In Person	
September - 68% In Person	Tent Meeting
October - 61% In Person	Confirmation
November - 66% In Person	Thanksgiving Service
December - 70% In Person	Christmas Services
January 2023 - 56% In Person	
February - 60% In Person	
March - 64% In Person	
April - 66% In Person	Easter Services
May - 67% in Person	
June - 63% In Person	
July - 70% In Person	
August - 68% In Person	
YTD Through August	
16,794 church attendees	
10,720 (64%) in person	
6074 (36%) virtual	

Ministry update

- 5 baptisms, 4 weddings, 3 funerals
- 4 funerals in the next two weeks
- Wonderful tent weekend, bingo raised almost \$3,000 for PROP
 - Food trucks didn't show up (one forgot, other said they were coming and then said mechanical problems, bought pizzas and sold slices (Angie and Mike))
 - Grill initially didn't work on Sunday but all volunteers rolled with punches
- Everything starts back up tomorrow
- Bringing back Sunday School at 10:30 am - 25 kids signed up
- Pastor Dan's installation on 9/24 and Pastor Craig Pederson is coming to represent the Synod
- Unpacking Shaped by God theme this fall
- Pastor Paul will be leaving for Italy on Oct 9 along with the other trip participants
- Reviewed calendar through mid-December
- Continued great collaboration of staff, stepping in where needed

Church Administrator update

- Met with audit committee for a mid-year discussion
 - Question raised about benevolence giving – why we choose these ministries; highlighted need to better document rationale and communicate to the congregation as it is one of the biggest sums of money – Savannah evaluating partner ministries
 - Good progress being made, helping identify opportunities
- Updates to website being made, obtaining insights on how to help us be better identified in Google searches, and input on how to organize the site so it easier to find things – should start to see some basic changes with more to come
- Insurance selection needed
 - Motion made to approve 2024 benefits at Silver A level from Portico – Connie made the notion, Jennifer seconded, all voted to approve the motion
- Raise the Roof – formed a committee as result of the August Executive Committee meeting and met to discuss how we are spending Raise the Roof capital funds

- Roof sections and roof top HVAC unit next priorities – current estimates are ~\$200K for the HVAC unit and \$100K for roof sections identified as most critically in need of repair
 - Horowitz appears to be best bid when compared across 3 bids received
 - No down payment required, will bill when onsite
 - \$127K in available Raise the Roof funds, at current rate of giving, we should have funds for unit in next 4-5 months (4-month lead time for equipment) but would not have what is needed for roof
 - Question - can we borrow money from reserves and do journal entry, paying the money back to the reserves as it is received from future giving?
 - It was decided to bring the question to Council for broader input (audit committee recommendation)

Paul S. adjourned the meeting at 6:56 pm