



## Executive Committee Meeting Minutes

Date: 4/11/2023	Time: 6:00 P.M.	Location: Fellowship Hall and Zoom
Attendees: Pastor Paul, Paul S., Julie M., Peg S., Jennifer S., Connie, Kelly		
Absent:		
Call To Order: 6:00 P.M.		
Approval of Previous Meeting Minutes:		

Action Item	Who	Status	Expected Completion date
Look at Worship Music and Arts and what is within its scope. Where does technology fall? Should technology be part of Worship Music and Arts.	Julie M	In progress	March 31, 2023
Add By-Laws to Executive Council's April Agenda for discussion	Paul		April 11, 2023
Follow-up with Winnie to see if a list of volunteers can be gathered for Ministry and Servant Song.	Pastor Paul, Paul S		
Paul S to contact members of the Audit Committee.	Paul S		May 1, 2023
Julie to contact Bev Lohs re: Strategy	Julie		

Connie made a motion to approve the Executive Council minutes for March 2023. Julie seconded the motion and all approved.

### Devotions

Devotions were led by Connie.

### Financial Matters

Jennifer and Connie presented the financial, attendance and giving information.

**Immanuel Lutheran Church**

**March 2023**

**Financial Summary**

25%

	Year to Date					Progress to Budget		
	Prior Year	Budget	Actual	Variance	% Var	YTD Giving / Expense	Annual Budget	% Budget YTD
<b>Giving</b>	\$ 306,705	\$ 299,750	\$ 352,259	\$ 52,509		\$ 352,259	\$ 1,199,000	
<b>Misc. Income</b>	\$ 2,969	\$ 15,000	\$ 3,927	\$ (11,073)		\$ 3,927	\$ 60,000	
<b>Total</b>	<b>\$ 309,674</b>	<b>\$ 314,750</b>	<b>\$ 356,186</b>	<b>\$ 41,436</b>	<b>13.2%</b>	<b>\$ 356,186</b>	<b>\$ 1,259,000</b>	<b>28.29%</b>
<b>Benevolence - ELCA (9%)</b>	\$ 27,603	\$ 26,978	\$ 31,703	\$ 4,726		\$ 31,703	\$ 107,910	
<b>Benevolence - Other (8%)</b>	\$ 24,536	\$ 23,980	\$ 28,181	\$ 4,201		\$ 28,181	\$ 95,920	
<b>Church Expenses</b>	\$ 237,056	\$ 255,317	\$ 245,400	\$ (9,916)	-3.9%	\$ 245,400	\$ 1,021,266	24.03%
<b>Program Expenses</b>	\$ 12,438	\$ 13,690	\$ 15,771	\$ 2,082	15.2%	\$ 15,771	\$ 54,824	28.77%
<b>Total Expenses</b>	<b>\$ 301,634</b>	<b>\$ 319,964</b>	<b>\$ 321,056</b>	<b>\$ 1,092</b>	<b>0.3%</b>	<b>\$ 321,056</b>	<b>\$ 1,279,920</b>	<b>25.08%</b>
<b>Giving less Expenses</b>	\$ 8,040	\$ (5,214)	\$ 35,130	\$ 40,344		\$ 35,130	\$ (20,920)	

	Prior Month	This Month	Inc / (Dec)
<b>General Fund Balance</b>	\$ 801,391	\$ 782,027	\$ (19,364)

**Highlights**

Giving remains strong for Q1 - YTD giving exceeds budget bt \$41K and last year by \$46.5K

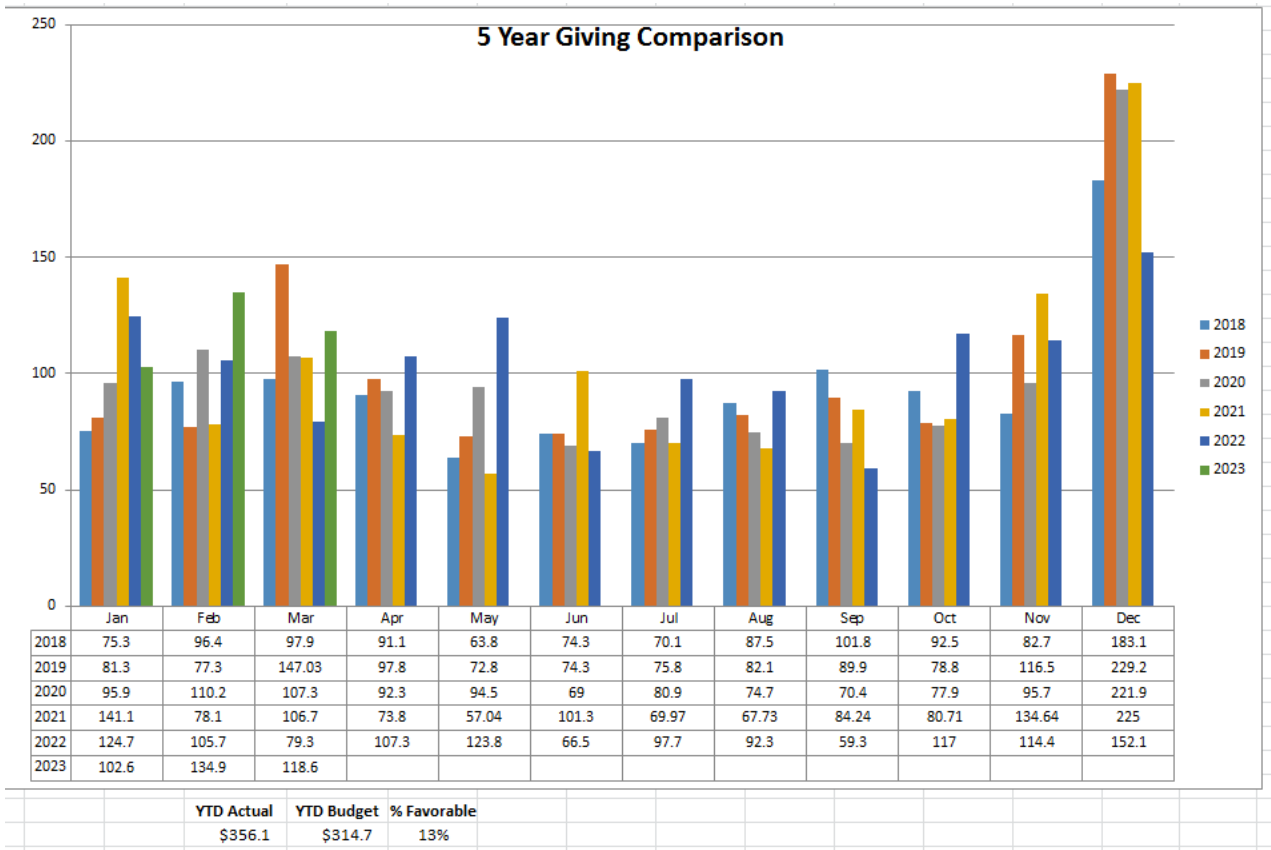
Due to our strong giving, we were able to give away more money to partner organizations that originally budget in Q1.

Expenses on track for the month - no big call outs.

Personnel expense still favorable due to open Associate Pastor head count

YTD Giving - Expenses is \$35K favorable to budget





### Endowment Fund

Julie made a motion that Kelly and Connie prepare a recommendation for the Endowment Fund, Pastor Paul seconded and all approved.

### Staff

Pastor Paul made a motion to increase the salary for our janitor to \$21/hour or \$4,500/year. Connie seconded and all approved.

Julie made a motion to reimburse Martin Rathjen for health insurance per Synod guidelines. Pastor Paul seconded the motion and all approved.

### Worship Technology

- Kyung is looking for someone who can do both administrative and program work.
  - What type of administrative work is needed?
- Discussion was held that now is the time to step back and look at our resourcing and skill sets needed.
- More strategic discussion is needed. Julie to contact Bev Lohs.
- For the short-term, we need to ensure Technology and Sanctuary keeps going.

### Pastoral Update

- 1 funeral and 1 baptism
- No weddings
- Lent/Holy Week were incredible

- Associate Pastor Update - there has been a delay on the Synod side.
  - There is a Meeting on the 25<sup>th</sup> at which time hopefully we will have resumes.
- Celebrate Martin Rathjen's retirement
- New member reception was held. About dozen members attended.
- Program staff is focused on Fall items,

Pastor Paul adjourned the meeting with prayer.