

**Immanuel Lutheran Church  
Executive Committee Meeting Minutes  
March 10, 2015  
5:45 p.m. ILC Library**

**Attendees:** Pastor Paul, Pastor Susan, John Urbanski, Brenda Tonjes, Brian Nichols, Scott Belseth, Gay Ludvig

**Absent:**

John called the meeting to order at 5:53 p.m.

**Devotions:** John

**Motions:**

Motion Made	Made by	Second	Outcome of Vote
Motion to approve the amended February minutes.	John		Motion carried
Motion to make information available to Immanuel members about the "Believe in Home" movement.	Brenda	Scott	Motion carried

**Action Items Assigned:**

Action items	Assigned	Target Date	Status

**Reports:** John Urbanski

**New Business:**

- **Brokerage account policies and procedures; review account fees?**  
Currently, there is not a specific policy as to how to handle a stock transfer to Immanuel, and there needs to be one. An Immanuel member sent Bill Hawkins a stock transfer, and when Bill contacted the brokerage firm, he was told to wait a while so the stock would go up. It was decided that the Immanuel member needs to e-mail Bill to let him know that a stock is being transferred, then the broker needs to e-mail Bill immediately, and the stock should be automatically transferred to Bill so he can update the Immanuel member's financial giving. A question raised included "What are we paying in commissions to the broker?" A way needs to be figured out with Bill to have an automatic standing order. Brian will check in with Bill to have the broker contact Bill. People who have shares need to tell Bill.
- **Call Committee update**  
There are seven people on the Call Committee including Pastors Paul and

Susan and Craig Johnson. The Synod will be contacted prior to the next Executive meeting, and the seven people will be called and recommended for approval from the Council before they proceed.

#### **Old Business:**

- **Personnel Committee Status**

The Employee Guidebook is being updated and Improved. Some of the committee members include Pastor Paul, Craig Holje, Bev Lohs, Brenda Tonjes, Jane Cinnamon and Jerry Figg.

- **Brackett Family Fundraiser for Families Moving Forward**

One of the Brackett's children is very interested in helping raise money for Families Moving Forward. Anna wants Immanuel to participate in a craft fair to be held at Immanuel. Immanuel members would donate craft items and sell them to raise the money. Brenda will contact Kim Rathjen to set up a time to do that fundraiser.

"Believe in Home" is a new campaign from the Beacon Interfaith Housing Group to encourage people to contact their legislators to persuade them to set aside money for the homeless. Presently, there is no opposition to this effort; it is a matter of where on the priority list legislators want to put it. Immanuel members are encouraged to complete a card on e-mail and describe "What home means to me." Brenda made a motion to recommend to the Council that the Exploring Homelessness Group be allowed to offer educational information regarding affordable housing for interested Immanuel individuals on Sunday mornings and Wednesday evenings. Members would voluntarily go to a table out in the church's lobby to get the information. Scott seconded the motion. The motion carried.

#### **Pastor Updates**

- **Pastor Paul**

He and Brenda are on a visioning committee to analyze the needs of Immanuel in the future. Since the mortgage will be paid off by April 2016, money will go toward some building improvements and to charitable organizations. Answers to a CAT assessment will help the visioning committee make decisions about Immanuel's future. Each confirmed member of Immanuel will be asked to complete a survey with questions about Immanuel's mission online or on a paper copy. Access to the assessment will be from March 15- April 15th. Community members will also be interviewed about the needs of Eden Prairie. The results of the CAT assessment will be compared with 500 other congregations.

The final draft of Pastor Paul's dissertation will be completed by April 9th when Paul presents his findings to three professors and anyone else who would like to attend.

- **Pastor Susan**

Pastor Susan will begin listing the responsibilities that she would like to have when her part-time position begins next August. She would also like some flexibility with her decisions. This information would be available when hiring the part-time pastor.

The Spiritual Direction Groups are analyzing how they are doing and how they might be supportive of one another. Brenda's group meets every three weeks at night, and Pastor Susan's group meets twice a month in the afternoon.

**Upcoming Meetings:**

**Executive Council  
Council**

**April 14, 2015**

**5:45 p.m.**

**April 14, 2015**

**7:00 p.m.**

**Congregational Meeting**

**April 26, 2015**

**10:15 a.m.**

**Meeting adjourned at 6:50 p.m.**

**Prayerfully submitted,**

**Gay Ludvig  
Church Council Secretary**