

**Immanuel Lutheran Church**  
**Church Council Meeting Minutes**  
**March 13, 2012**  
**7 p.m., ILC Library**

**John Urbanski** called the meeting to order at 7:03 p.m.

Devotions – Karen Travis

Caring Conversations (All)

- Pastor Paul introduced a guest: Erin, young member of the congregation applying for seminary at Luther College.

Refreshments – Shannon Fleck

Faith Story – Mike Berdahl

**Motions:**

Motion Made	Made By	Second	Outcome of Vote
Motion to approve February minutes	Lee	Sharon	Motion carried

**Action Items Assigned:**

Action items	Assigned to	Target Date	Status
Lee will be working with the Fellowship Committee on compliance with the Church Lady Law	Lee	TBD	In process

**Committee Reports:**

**Secretary's Report – Karen Travis**

- Approved February Church Council meeting minutes.

**Treasurer's Report – Brian Nichols (Handouts A and B)**

- Income Report:
  - February 2012 giving was very close to the previous year; on plan at \$78,018. Revenue in March tends to be higher because of the Easter holiday. Attendance was also higher for February.
- Financial Analysis:
  - In addition to giving, church expenses are slightly over last year.
  - While church expenses are slightly over, plan program expenses are under plan, therefore total expenses are just under plan.
  - Year to date, we are ahead of plan by \$29,000. Benevolence payments to ELCA are done quarterly (accrual noted on handout, consistent with budget).
  - Five for Fifty February contributions were \$17,000, slightly higher than Immanuel's mortgage payment.
  - Principal payment in February brought the principal down, meeting our target of having four to six times our monthly mortgage payment in the fund.

- Mortgage Update:
  - Recapped previous discussions regarding refinancing the mortgage, in order to get a lower rate and lower minimum payments that provide greater financial flexibility.
  - The application has been submitted to Thrivent and being processed (60 to 90 days), and will require the signature of two Immanuel officers.
  - Immanuel's monthly payment will go from \$16,000 to \$11,000.

**Vice President's Report – Lee Prinkkila**

- No report.

**Adult Faith Formation – Lorraine Maenke**

- Working on grand parenting/aunts/uncles program; main speaker will be Marilyn Sharp. Ten or eleven people have volunteered to be on the committee, and are brainstorming topic ideas.
- The event will be held April 21 from 8:30 a.m. to noon. Will be getting information out soon; sign-up starts a week from Sunday. Charging \$10 per person and \$15 per couple.
- An article promoting the event will appear in "Luther's Way" and other publications (e.g., Senior Center newsletter).

**Worship, Music and Arts – Chip Carlson**

- Committee met last night. Kids choirs have been very active.
- Having a "bring a friend to choir" event in April.
- Working on Easter program. Epiphany choir planning an event on Saturday. Ascension choir is getting ready for Easter, as well as an annual trip to Duluth. Both will wrap-up on May 9.
- Servant Song is going well. New contemporary worship music leader combined the two groups that had existed before.
- Adult choir is going well, though the numbers are down a bit.
- Trying to pull in more youth (e.g., junior and senior high school students).
- There will be another speaker added to improve the audio in the Sanctuary.

**Properties – John Melchert**

- Kitchen cleaning and maintenance:
  - Church Lady Law: Removes the typical Health Department requirement for places of worship and requires us to have a designated trainer for use of kitchen facilities. Pat Fish does this type of training for Immanuel. There are also PowerPoint presentations available.
  - There was some discussion about whether this falls under Properties, and Lee offered to take it on as a special committee, working with Fellowship.
  - Cleaning: The kitchen isn't on a regular cleaning schedule at this time. Discussed various solutions, and are looking into getting a steam cleaner for the church to own and use to clean the kitchen and other areas.
  - Maintenance: Rich prepared all the existing kitchen manuals, so will help determine the important components for maintaining and cleaning the equipment (e.g., putting together an instructional binder). Will put a program into place (such as "adopt an appliance") to do whatever cleaning and maintenance is required. Will also like to identify a champion for each piece of equipment to make sure they're cleaned properly.
- John shared a color printout of the stained glass design for the Sanctuary. As long as there are no objections, they can begin production. Cost: All is coming out of memorial funds, so there is no need to allocate any additional money to cover costs.
- Spring Clean-up Day: May 19. Might be a wedding that day; John will confirm and publicize the event.

- Signage: Will be making a list of all the signs that are needed inside the building. Over time, all signage needs should be addressed and design will be uniform throughout.
- Room B will be turned into a prayer room using Memorial money. Bill is helping to organize renovations.
- Rich determined that steam cleaning, rather than sealing, is recommended for the kitchen floor.

#### **Senior High and Middle School Youth – Amy Manicor and Vickie Olson; Shannon Fleck and Mary Hovet**

- Youth Rejoice was a huge success. Had 23 less students working this year than last year, so they are making a large amount for their work, prompting discussion about how best to allocate income. The group chose not to cap income earned.
- Afton Ski Day in January included 15 people and was a big success.
- 30-hour Famine: March 16 -17. There are 15-20 students signed up to go. Need more to chaperone. It's at Immanuel (overnight). People can donate online.
- Easter Breakfast: A full meal will be served. Need volunteers and people to donate food.
- Holy Commotion: Last Monday of each month starting at 6 p.m. (everyone is welcome, all ages).
- Youth Quake: March 23-25. A small group from Immanuel is going to participate.
- Lutsen Ski Trip was last weekend and was a success.
- Mission Trip for June: 34 spots have been reserved and filled.
- Sunday Bible Study for youth (held on Sundays at 11 a.m.).

#### **Stewardship – Paul Stordahl**

- No report.

#### **Evangelism Committee – Mike Berdahl**

- Newspaper ad is ready. Will be looking at a special ad for Easter.
- New member class included 24 adults and 6 kids. Exploring what we could be doing with follow-up (particularly for repeat visitors) to get them to join.
- Need more people for Meet and Greet. Considering focusing only on the front door as the welcoming center for new visitors (rather than try to also cover side doors).

#### **Children's Education – Lisa Anderson and Eldri Johnson**

- Vacation bible school July 16-20.
- Camp dates set (June 17-22).
- Stepping Stones coming up.
- Eggstravegnza event coming up (signup is open).
- Kids are doing a Lenten offering project.
- Last day of Sunday School is May 5.

#### **Social Concerns – Sharon Peterson**

- In our second year of commitment helping young girls through Amextra. The next trip is scheduled May 10-13. Cost is \$1,000 per person.
- Feed my Starving Children this Saturday (still have seven openings, contact Cari Larson).
- March 16 will be the men's cribbage tournament. The \$25 entrance fee will go to Fountain of Christ.
- Southwest Grief Coalition, spring series starts April 12 at United Methodist Church.
- March is MN Food Share Month, handing out the blue bags at service (for PROP).
- PROP Shop will be doing a Coat for Kids drive.
- Jan Marshke asked Pastor Susan about starting a prison ministry, focusing on the women's prison in Shakopee.
- Next meeting April 17.

**Fellowship Committee – Lindy Fischer and Terri Tomlinson**

- Absent, no report.

**Financial Secretary’s Report – Rick Harrison**

- Absent, no report.

**Staff Reports:**

**Bill Hawkins**

- Scouts requested West parking lot for mulch distribution, May 4-5 (same weekend as garage sale). If they stay in the West side of the parking lot, it should be fine.
- Thrivent Choice dollars: Received \$11,504 through members who have designated Thrivent Choice dollars as donations. Thrivent sent a letter indicating that this direction will not be an option in 2013. Members of the congregation will have to go online and reapply to donate Thrivent Choice Dollars for 2012. Bill will include a notice in the bulletin.

**Pastor Susan**

- Absent, no report.

**Pastor Paul**

- Paul shared an update on plans for Holy Week.
- Easter service; may need people to help direct traffic. A suggestion was made to get volunteer police force on the corner, to facilitate turn-around of services.
- Men’s Retreat: Looking for dates in the spring. As of two weeks ago there were 14 participating.
- Thinking about adding a Sunday evening worship during the summer.
- Backpacking coming up starting July 21; includes Basecamp.

**President’s Update – John Urbanski**

- The Council retreat will be March 24, from 8 a.m. to 2 p.m. at Camp Edenwood (south of Crosstown).
- Agenda for the retreat was distributed. John encouraged Council members to think about how Immanuel can grow as a congregation in mission, reaching out to the community and growing in faith.
- Pastor Paul encouraged the Council to fill out a handout, soliciting ideas on “Visioning for God’s Future.” Emphasized that mission is the foundational work of Christ’s work, to redeem and reconcile the world, and forms the church to accomplish that mission.

**Other Business:**

The next meeting will be April 10, 7 to 9 p.m.

Meeting adjourned at 8:52 p.m.

Prayerfully submitted,  
Karen Travis  
Council Secretary

**Attendance**

P-Present, NP-Not Present

<b>Name</b>	<b>P/NP</b>	<b>Name</b>	<b>P/NP</b>
Lisa Anderson	P	Lorraine Maenke	P
Mike Berdahl	P	Brian Nichols	P
Chip Carlson	P	Pastor Paul Nelson	P
Lindy Fischer	NP	Vicki Olson	P
Shannon Fleck	P	Sharon Peterson	P
Rick Harrison	NP	Lee Prinkkila	P
Bill Hawkins	P	Paul Stordahl	P
Mary Hovet	NP	Terry Tomlinson	NP
Eldri Johnson	P	Karen Travis	P
John Melchert	P	John Urbanski	P
Amy Manicor	P	Pastor Susan Weaver	NP

## Handout A: Income Analysis

### Immanuel Lutheran Church

#### Income Analysis for February 2012

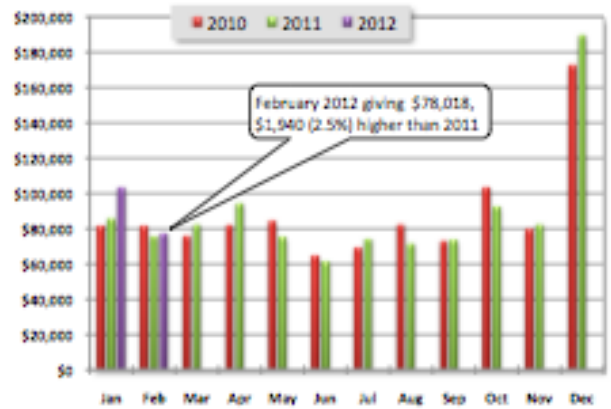
February 2012 giving was more than February 2011 and more than February 2012 budget.

- Number of Sundays in February: 4 in both 2012 and 2011.
- February 2012 attendance: 202 more than 2011 (2502\* vs. 2300)
- Actual giving 2012 vs. 2011
  - February giving: \$1,940 (2.5%) more than 2011 (\$78,018 vs. \$76,078)
  - YTD giving: \$19,453 (12%) more than 2011 (\$181,762 vs. \$162,308)
- Actual giving vs. budget
  - February: \$1,337 (1.7%) more than budget (\$78,018 vs. \$76,681)
  - YTD: \$23,596 (14.9%) more than budget • Completed 16.7% of 2012 budget year with total giving at 16.9% of budget.

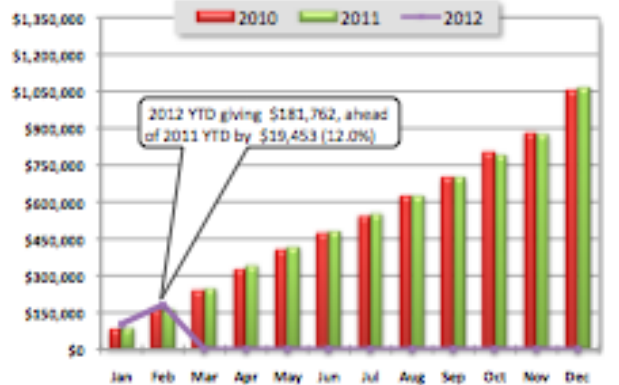
\* Add 517 for Ash Wednesday

## Immanuel Lutheran Church Income Report for February 2012

Monthly Giving						
Month	2009	2010	2011	2012	Var \$	Var %
January	69,088	81,681	86,230	103,744	17,514	20.3%
February	62,631	81,946	76,078	78,018	1,940	2.5%
March	102,801	76,533	83,025			
April	96,532	82,488	94,959			
May	77,469	84,582	75,593			
June	65,109	65,110	61,527			
July	62,889	69,531	74,684			
August	82,315	82,890	72,215			
September	73,270	73,435	73,812			
October	76,167	103,989	92,878			
November	101,925	80,006	82,900			
December	171,577	173,149	190,460			
<b>YTD</b>	<b>1,041,772</b>	<b>1,055,340</b>	<b>1,064,363</b>	<b>181,762</b>	<b>19,453</b>	<b>12.0%</b>



Cumulative Giving by Month						
Month	2009	2010	2011	2012	Var \$	Var %
January	69,088	81,681	86,230	103,744	17,514	20.3%
February	131,718	163,627	162,308	181,762	19,453	12.0%
March	234,520	240,160	245,333			
April	331,052	322,648	340,293			
May	408,521	407,230	415,885			
June	473,630	472,340	477,412			
July	536,519	541,871	552,096			
August	618,834	624,761	624,312			
September	692,104	698,196	698,124			
October	768,271	802,185	791,002			
November	870,195	882,191	873,903			
December	1,041,772	1,055,340	1,064,363			



2012 Monthly Budget vs. Actual						
Month	Budget	Actual	Mo Var	Mo %	YTD Var	YTD %
January	81,485	103,744	22,259	27.3%	22,259	27.3%
February	76,681	78,018	1,337	1.7%	23,596	14.9%
March	93,918					
April	92,580					
May	74,121					
June	67,973					
July	69,966					
August	73,948					
September	80,875					
October	96,878					
November	91,309					
December	175,266					
<b>Annual</b>	<b>1,075,000</b>	<b>181,762</b>	<b>-- NA --</b>	<b>-- NA --</b>	<b>(893,238)</b>	<b>16.9%</b>

