

**Immanuel Lutheran Church**  
**Church Council Meeting Minutes**  
**April 10, 2012**  
**7 p.m., ILC Library**

**John Urbanski** called the meeting to order at 7 p.m.

Devotions – Mike Berdahl

Caring Conversations (All)

Refreshments – Sharon Peterson

Faith Story – Brian Nichols

**Motions:**

Motion Made	Made By	Second	Outcome of Vote
Motion to approve March minutes as corrected.	Lee P.	John M.	Motion carried

**Action Items Assigned:**

Action items	Assigned to	Target Date	Status
Check with Martin and Kim Rathjen on the possibility of pre-funding Camp Onomia again this year	Bill H.	TBD	In process
Add announcement to Gold Grow sheets seeking Evangelism Committee members	Mike B.	TBD	In process

**Committee Reports:**

**Secretary's Report – Karen Travis**

- Approved March Church Council meeting minutes with the following corrections under Social Concerns:
  - Should be Southwest Grief Coalition
  - Should be Cari Larsen (not Karen Larson)
  - First bullet in social concerns, clarify this is concerning Amextra

**Financial Secretary's Report – Rick Harrison (Handout A)**

- March giving was \$2,300 less than last year and below budget expectations. Year-to-date we are still ahead, due to a large contribution in January.
- March attendance was 240 fewer than last year. However, there were more Lenten services in April. Without the Lenten services, attendance was nearly the same.
- Contributions of stock are sold immediately upon donation at market price and counted as cash. Immanuel's policy is that we do not hold on to stock. Items of personal property can be given as gifts as tax-deductible donations, but cannot be counted toward a pledge.

### **Treasurer's Report – Brian Nichols (Handout B)**

- Giving is \$17,122 over plan year-to-date.
- Expenses are on plan.
- Program expenses are lower than plan.
- Building fund contributions for March were \$18,000.
- Mortgage Update:
  - We were able to lock in at a rate of 4.75%.
  - Process should be completed in the next 30 o 45 days.
  - Going to a 10-year mortgage, which will lower our monthly payment from \$16,000 to \$11,000.
- A suggestion was made to use available funds to once again pre-fund Camp Onomia this year. Bill will check on this with Kim and Martin Rathjen.

### **Vice President's Report – Lee Prinkkila**

- Church Lady Program:
  - Lee spoke with the Community Extension Service and gathered information, including a checklist for maintenance, food safety, etc.
  - Learned that non-profit organizations that use our kitchen facilities need to go through their own training program, though we can guide them and they can use our checklist.
  - Plan to get a committee together to do training, using videos and other resources that are available available. Will work with Fellowship to set up a meeting and share the checklist. Details to follow.

### **Evangelism Committee – Mike Berdahl**

- Parking wasn't an issue during Easter services, thanks to the planning that was done. It was helpful to close the exit closest to Eden Prairie Road.
- The Evangelism Committee is looking for more members. Will add an announcement to the Gold Grow sheets.

### **Adult Faith Formation – Lorraine Maenke**

- Carol Swanson is winding up the year with the adult bible studies class.
- Confirmed there are now two softball teams.
- A women's retreat is being planned next February at Mount Olivet
- Need to get more people signed up for the upcoming grand parenting/aunting/uncleing event, April 21, from 8:30 a.m. to noon. Speaker is Marilyn Sharp, who will be talking about ways to pass along your faith to children who are important to your life. Cost is \$10 per person of \$15 per couple.

### **Worship, Music and Arts – Chip Carlson**

- Choirs are wrapping things up. Children's choirs will be done for the season by May 9. Reformation Choir has three more weeks to sing. Gary is organizing a subset of Reformation Choirs to sing over the summer.
- Discussed the events on Palm Sunday (ambulances were called) and agreed it was well handled.

### **Properties – John Melchert**

- Still evaluating steam cleaners.
- The stained glass project is under way.
- Spring clean up day was planned for May 19, but there is a wedding that weekend so there may not be a specific day. The group discussed approaching specific groups to see if they want to help (e.g., confirmation groups, faith groups). MaryKay has a distribution list of faith group leaders (meeting scheduled April 24). In addition, Girl Scout groups do clean up day on Earth Day (April 22), and may be looking for opportunities to pitch in.
- Nothing new to report on signage.
- Room B is in the process of being renovated.

**Senior High and Middle School Youth – Amy Manicor and Vickie Olson; Shannon Fleck and Mary Hovet**

- Immanuel Garage Sale is scheduled for May 5. Details to come.
- Confirmation Discussion: Visioning meeting coming up, where the group will examine successes, challenges, and plans for the future. The group welcomes input and suggestions on getting kids to keep coming to church once confirmation is complete. A meeting of the Youth Ministry Team will be held Sunday, May 6 at 4 p.m. Anyone who wishes to attend can contact Vicki or Amy.
- Easter breakfast raised more than \$800. The kids had fun and worked hard.

**Stewardship – Paul Stordahl**

- Absent, no report.

**Children’s Education – Lisa Anderson and Eldri Johnson**

- Last day of Sunday school is May 5.
- Eggstravaganza was held inside this year and went well.
- Lenten offering with the youth took in \$240 for Amextra and the youth program Lomas de San Isidros.

**Social Concerns – Sharon Peterson**

- Meeting next Tuesday.
- Feed My Starving Children met their quota.

**Fellowship Committee – Lindy Fischer and Terri Tomlinson**

- Absent, no report.

**Staff Reports:**

**Bill Hawkins**

- Due to issues with ADP, Bill is looking into using a service available through Wells Fargo instead. Details are still being verified, but we may save \$25 to \$30 per pay period.
- Changed copiers a few months ago and are using more color copies than anticipated. Bill is meeting with the copier company to re-evaluate usage. The bulletin includes a colored banner, which is costly. The group discussed possible alternatives to reduce costs, such as pre-printing the cover page in bulk.
- Jim will be off work for surgery soon. Bill will talk to Randy about filling in for him while he’s out.
- A suggestion was made to schedule two teams of counters for offering over Easter (as we do at Christmas).

**Pastor Susan**

- Prayers for Pastor Susan’s granddaughter, who is recovering from viral meningitis at Children’s Hospital.

**Pastor Paul**

- Pastor Paul shared excerpts from his paper as part of the process of determining where God is leading the church.
  - Our identity is not as an institution, but as a movement (God’s movement).
  - We’ve begun the change already by focusing on discipleship and how we live out our faith in daily life.
  - It’s too easy to minister to the people who are already here.
  - Church shouldn’t be a habit or obligation. This is not just a place that provides religious services.

**President's Update – John Urbanski**

- The retreat was a great opportunity to get to know each other.
- Luther's Way articles are due by Friday this week.

**Other Business:**

The next meeting will be May 8, 2012 at 7 p.m.

Meeting adjourned at 8:58 p.m.

Prayerfully submitted,  
Karen Travis  
Council Secretary

**Attendance**

P-Present, NP-Not Present

<b>Name</b>	<b>P/NP</b>	<b>Name</b>	<b>P/NP</b>
Lisa Anderson	P	Lorraine Maenke	P
Mike Berdahl	P	Brian Nichols	P
Chip Carlson	P	Pastor Paul Nelson	P
Lindy Fischer	NP	Vicki Olson	P
Shannon Fleck	P	Sharon Peterson	P
Rick Harrison	P	Lee Prinkkila	P
Bill Hawkins	P	Paul Stordahl	NP
Mary Hovet	P	Terry Tomlinson	NP
Eldri Johnson	P	Karen Travis	P
John Melchert	P	John Urbanski	P
Amy Manicor	P	Pastor Susan Weaver	P

## Handout A: Income Report

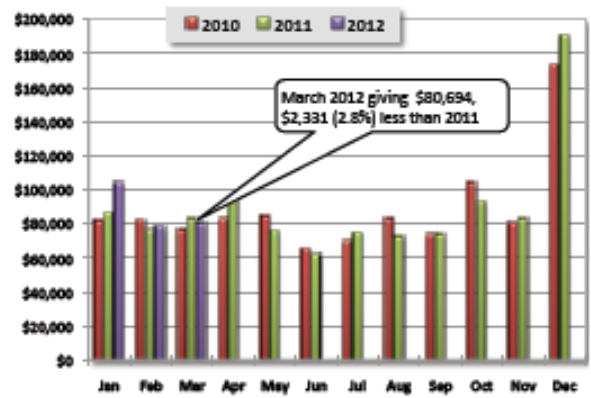
### March Income Analysis Summary

March 2012 giving was less than March 2011 and less than March 2012 budget.

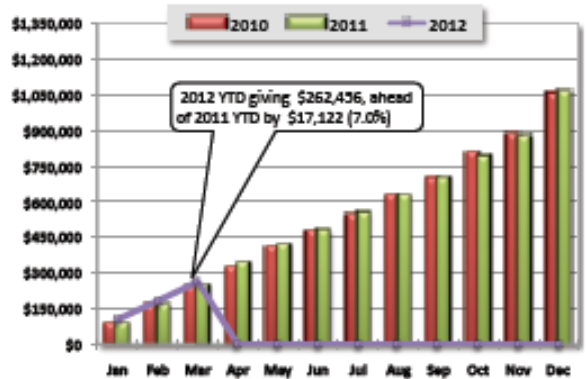
- Number of Sundays in March: 4 in both 2012 and 2011.
- March 2012 attendance w/ Lenten Services: 240 less than 2011 (3,553 vs. 3,793)
- March 2012 attendance w/o Lenten Services: 18 less than 2011 (2,398 vs. 2,416)
- Actual giving 2012 vs. 2011
  - March giving: \$2,331 (2.8%) less than 2011 (\$80,694 vs. \$83,025)
  - YTD giving: \$17,122 (7.0%) more than 2011 (\$262,456 vs. \$245,333)
- Actual giving vs. budget:
  - March: \$13,224 (14.1%) less than budget (\$80,694 vs. \$93,918)
  - YTD: \$10,372 (4.1%) more than budget
- Completed 25.0% of 2012 budget year with total giving at 24.4% of budget.

## Immanuel Lutheran Church Income Report for March 2012

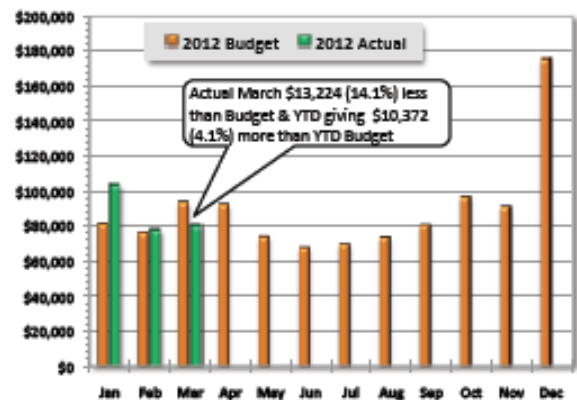
Monthly Giving						
Month	2009	2010	2011	2012	Var \$	Var %
January	69,088	81,681	86,230	103,744	17,514	20.3%
February	62,631	81,946	76,078	78,018	1,940	2.5%
March	102,801	76,333	83,025	80,694	(2,331)	-2.8%
April	96,332	82,488	94,939			
May	77,469	84,382	73,393			
June	63,109	63,110	61,327			
July	62,889	69,331	74,684			
August	82,315	82,890	72,215			
September	73,270	73,435	73,812			
October	76,167	103,989	92,878			
November	101,925	80,006	82,900			
December	171,577	173,149	190,460			
YTD	1,041,772	1,035,340	1,064,363	262,436	17,122	7.0%



Cumulative Giving by Month						
Month	2009	2010	2011	2012	Var \$	Var %
January	69,088	81,681	86,230	103,744	17,514	20.3%
February	131,718	163,627	162,308	181,762	19,453	12.0%
March	234,520	240,160	245,333	262,436	17,122	7.0%
April	331,052	322,648	340,293			
May	408,521	407,230	415,885			
June	473,630	472,340	477,412			
July	536,519	541,871	552,096			
August	618,834	624,761	624,312			
September	692,104	698,196	698,124			
October	768,271	802,183	791,002			
November	870,195	882,191	873,903			
December	1,041,772	1,035,340	1,064,363			



2012 Monthly Budget vs. Actual						
Month	Budget	Actual	Mo Var	Mo %	YTD Var	YTD %
January	81,483	103,744	22,259	27.3%	22,259	27.3%
February	76,681	78,018	1,337	1.7%	23,596	14.9%
March	93,918	80,694	(13,224)	-14.1%	10,372	4.1%
April	92,380					
May	74,121					
June	67,973					
July	69,966					
August	73,948					
September	80,875					
October	96,878					
November	91,309					
December	173,266					
Annual	1,075,000	262,436	-- NA --	-- NA --	(812,544)	24.4%



## Handout B: Financial Summary

### Immanuel Lutheran Church March, 2012 Financial Summary

25%

	Current Month					Year to Date					Progress to Budget		
	Prior Year	Budget	Actual	Variance	% Var	Prior Year	Budget	Actual	Variance	% Var	YTD Giving / Expense	Annual Budget	% Budget YTD
Giving	\$ 83,025	\$ 92,342	\$ 80,894	\$ (11,648)	-12.6%	\$ 245,334	\$ 250,890	\$ 262,458	\$ 11,768	4.7%	\$ 262,458	\$ 1,075,000	24.41%
Benevolence - ELCA (13%)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ 138,710	
Benevolence - Other	\$ 789	\$ 1,123	\$ 628	\$ (495)		\$ 2,834	\$ 3,178	\$ 1,407	\$ (1,771)		\$ 1,407	\$ 74,690	1.88%
Church Expenses	\$ 70,414	\$ 67,986	\$ 67,452	\$ (534)	-0.8%	\$ 205,766	\$ 202,359	\$ 202,864	\$ 505	0.2%	\$ 202,864	\$ 803,975	25.23%
Program Expenses	\$ 4,866	\$ 5,898	\$ 3,138	\$ (2,760)	-46.8%	\$ 20,309	\$ 16,547	\$ 9,303	\$ (7,244)	-43.8%	\$ 9,303	\$ 70,625	13.17%
Total Expenses	\$ 75,869	\$ 75,007	\$ 71,217	\$ 3,790	5.05%	\$ 228,598	\$ 222,084	\$ 213,574	\$ 8,510	3.8%	\$ 213,574	\$ 1,088,000	19.63%
Giving less Expenses	\$ 7,156	\$ 17,335	\$ 9,477	\$ (7,859)		\$ 16,738	\$ 28,606	\$ 48,882	\$ 20,275	70.9%	\$ 48,882	\$ (13,000)	
Benevolence Accrual	\$ 15,783	\$ 17,209	\$ 15,505	\$ (1,704)		\$ 45,674	\$ 46,587	\$ 50,526	\$ 3,938		\$ 50,526	\$ -	
CUM Giving less Expenses	\$ (8,627)	\$ 127	\$ (6,028)	\$ (6,155)		\$ (8,627)	\$ (17,981)	\$ (1,644)	\$ 16,337	90.9%	\$ (1,644)	\$ (13,000)	

**Prior Month This Month Inc / (Dec)**

General Fund Balance \$ 93,048 \$ 102,525 \$ 9,477

**Highlights**

- \* Giving in March was under budget by over \$11,000 - YTD giving is still \$12,000 over budget and \$17,000 over last year.
- \* Church expenses were within 1% of budget
- \* Program expenses were under budget by \$2,760
- \* Giving exceeded Expenses by \$9,477; Had accrued benevolence been paid out, expenses would have exceeded income by \$6,000
- \* Received \$18,097 for 5 for 50 campaign in March; Almost \$2,000 more than mortgage payment.
- \* General Fund balance including accrued benevolence liability is \$52,000

	Current Month					Year to Date					Progress to Budget		
	Prior Year	Budget	Actual	Variance	% Var	Prior Year	Plan	Actual	Variance	% Var	YTD Giving	Annual Budget	% Budget
Building Fund	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -				
5 for 50	\$ 66,451	\$ -	\$ 18,097	\$ 1,976		\$ 46,427	\$ -	\$ 60,930	\$ 12,567				
Mortgage Payments	\$ 16,121	\$ 16,121	\$ 16,121	\$ -		\$ 48,363	\$ 48,363	\$ 148,363	\$ 100,000				

**Prior Month This Month Inc / (Dec)**

Building Fund Balance \$ 100,591 \$ 102,567 \$ 1,976  
Coverage / Mo.'s 6.2 6.4